

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
OCTOBER 27, 2015 - 7:00 PM
9/10 Center Auditorium**

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

| | |
|------------------------------------|--|
| Dean A. Snyder, President | <i>(Finance & Personnel Committee)</i> |
| Stuart C. N. Deets, Vice President | <i>(Operations and Finance & Personnel Committees)</i> |
| Diane M. Brownfield | <i>(Education Committee)</i> |
| James Hills | <i>(Education and Operations Committees)</i> |
| Laurie C. Knecht | <i>(Operations Committee)</i> |
| Michele S. Maffei | <i>(Finance & Personnel Committee)</i> |
| Deborah L. Thompson | <i>(Education and Policy Committees)</i> |
| Ann M. Wuertz | <i>(Policy Committee)</i> |
| Gregory D. Wynn | <i>(Policy Committee)</i> |

Student Representatives

Andrew Scott Patterson, Senior Class Representative
Kameron Reeves, Junior Class Representative

Solicitor

Michael I. Levin, Esquire

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning
Ronald G. Kabonick, Director of Business Administration & School Board Secretary
John Reid, Director of Pupil Services, Data & Assessment
Jason Palaia, Director of Elementary Education & Special Education (K-5)

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the September 22, 2015 School Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the October 13, 2015 Special Board meeting subject to any additions, deletions, modifications or clarifications. (*Enclosure*)

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

- An executive session was held on Monday, September 28, 2015 for legal and personnel reasons.
- An executive session was held on Monday, October 5, 2015 for legal and personnel reasons.
- An executive session was held on Monday, October 12, 2015 for legal and personnel reasons.
- An executive session will be held on Monday, October 26, 2015 for legal and personnel reasons.

STUDENT REPRESENTATIVE'S REPORT

SUPERINTENDENT'S REPORT

IMPORTANT DATES

| Date | Time | Meetings | Place |
|-------------------|---|--|------------------------|
| November 10, 2015 | 6:00 PM | Committees & Special Meetings | 9/10 Center Auditorium |
| November 24, 2015 | 7:00 PM | School Board Meeting | 9/10 Center Auditorium |
| December 1, 2015 | 6:00 PM <i>Immediately following Re-Org Mtg.</i> | Reorganization Meeting & Regular School Board Meeting | 9/10 Center Auditorium |

SPECIAL REPORTS**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Motion: _____ Second: _____ Vote: _____

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the Financial Statements and the Bills Payable for the period October 7 - 20, 2015, as presented. (*Enclosure*)

B. **Human Resources Report**

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented:

1. **Resignations - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Reid, John, Director of Pupil Services/Data and Assessment for the Coatesville Area School District. Letter Dated: 10/14/2015. Reason: Personal. Effective: 60 days or sooner from 10/14/2015.

2. **New Appointments – Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School directors approve the following New Appointments – Regular and Extra Duty:

a. CATA

- 1) Costello, Allison, Special Education Core Content Teacher for the Coatesville Area Senior High School. Posted: 9/8/2015. Salary: \$43,133 (Prorated). Temporary Professional Contract. Degree: BS – Elementary Education/Special Education, East Stroudsburg University. Certification: Elementary Education K-6, Special Education N-12. Years of Exp: 0. Effective: 11/2/2015. SP4: Approved. Pending 168 Forms.

b. FEDERATION

- 1) Duncan, Sarita, 3 Hour Food Service General Utility Worker for the Caln Elementary School. Posted: 7/6/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation period). Effective: 10/9/2015. SP4: Approved. Pending 168 Forms.
- 2) Marsh, Santana, 4 Hour Food Service General Utility for the East Fallowfield Elementary School. Posted: 9/16/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation period). Effective: 10/21/2015. SP4: Staff.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. FEDERATION

- 1) Skiles, Lisa, Cook/Manager at King's Highway Elementary School. Interactive Process Meeting: 10/16/2015. Effective: 8/31/2015 – 2/28/2016.

4. **Medical Sabbatical**

RECOMMENDED MOTION: That the Board of School Directors approve the following medical sabbatical per school code due to illness.

a. CATA

- 1) Maurer, Dennis, Teacher for the Caln Elementary School. Letter Dated: 9/24/2015. Effective: 2015-2016 school year.

C. **Netchemia - Talent ED Applicant Tracking System**

RECOMMENDED MOTION: That the Board of School Directors approve the agreement with Netchemia as the district applicant tracking system in the amount of \$4,650 with an annual renewal rate of \$3,720. This amount reflects the discounted rate negotiated by the Chester County Intermediate Unit. Talent ED will assist to streamline the screening and hiring process. The new system will allow for an electronic process to approve job postings, provide an easier review of applications and resumes and create consistency with the interview and hiring process.

D. **LATCareers.com Recruitment and Branding Package**

RECOMMENDED MOTION: That the Board of School Directors approve the agreement with LATCareers.com Recruitment which will provide for one year on demand Teacher Recruitment services as well as attendance at one career fair scheduled on November 3, 2015. The cost of this will be \$1,498 for one year of advertising and the targeted job fair.

E. **EisnerAmper Forensic Audit Phase II**

RECOMMENDED MOTION: That the Board of Directors approve phase II of the Forensic Audit being conducted by EisnerAmper at a phase II cost not to exceed \$50,000.

3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)

- A. **Bayada Nursing Services for Student ID Number 10006868**
RECOMMENDED MOTION: That the Board of School Directors approve the contract for Nursing Services with Bayada Home Health Care, Inc. for student ID number 10006868.
- B. **Homebound Instruction for Student ID Number 151604**
RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for student ID number 151604 with a start date of September 28, 2015 for 8 weeks.
- C. **Homebound Instruction for Student ID Number 151605**
RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for student ID number 151605 with a start date of September 28, 2015 for 12 weeks.
- D. **Independent Contractor Agreement – Holcomb Behavioral Health Systems**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Agreement between Holcomb Behavioral Health Systems to provide Say It Straight and Safe Date Programs, and other programs as described.
- E. **Independent Contractor Contract – CRITICARE**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Contract with Chadds Ford Alternacare, Inc. d/b/a/ CRITICARE for Skilled Nurses (RNs and LPNs), Certified Nursing Assistants (CNA) and Personal Care Assistants (PCA) to provide nursing and/or aide services during the 2015-2016 school year.
- F. **Independent Contractor Contract – Dr. Jose Monasterio**
RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor’s Contract with Dr. Jose Monasterio.
- G. **Longwood Gardens Grant**
RECOMMENDED MOTION: That the Board of School Directors accept the grant funds in the amount of \$482 from Longwood Gardens for programming and transportation.
- H. **InfoSnap Online Registration Software**
RECOMMENDED MOTION: That the Board of School Directors approve the contract with InfoSnap to provide online registration software.

4. **OPERATIONS COMMITTEE** (*James Hills, Chair*)

- A. **Enrollment Projection Study**
RECOMMENDED MOTION: That the Board of School Directors approve the Sundance Associates to provide an enrollment projection study.

5. **POLICY COMMITTEE** (*Ann Wuertz, Chair*)

- A. **Policy 000 – Board Policy/Procedure/Administrative Regulations – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 000, Board Policy/Procedure/Administrative Regulations.
- B. **Policy 001 – Name and Classification – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 001, Name and Classification, with recommended changes.
- C. **Policy 002 – Authority and Powers – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 002, Authority and Powers.
- D. **Policy 003 - Functions – 1st Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 003, Functions.
- E. **Policy 004 – Membership – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 004, Membership.
- F. **Policy 005 - Organization – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 005, Organization, with recommended changes.
- G. **Policy 005.1 – District Solicitor – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 005.1, District Solicitor, with recommended change.
- H. **Policy 006 - Meetings – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 006, Meetings, with recommended changes.
- I. **Policy 006.1 - Attendance at Meetings via Electronic Communications – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 006.1, Attendance at Meetings via Electronic Communications, with recommended addition(s).
- J. **Policy 007 – Policy Manual Access – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 007, Policy Manual Access.
- K. **Policy 011 – Board Governance Standards/Code of Conduct – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 011, Board Governance Standards/Code of Conduct.
- L. **Policy 819 Vol II 2015 – Suicide Awareness, Prevention and Response – 2nd Reading**
RECOMMENDED MOTION: That the Board of School Directors approve the second reading of Policy 819 Vol II 2015, Suicide Awareness, Prevention and Response.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on December 25, 2014 and on the District Website.
Copies of the minutes will be maintained in the Office of the Board Secretary.*

Addendum to the
Human Resources Report
of
October 27, 2015

Addendum to the Human Resources Report

October 27, 2015

1. Resignations – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations – Regular and Extra Duty:

a. EXTRA DUTY

- 1) Rickabaugh, Jason, Football Coach for the South Brandywine Middle School. Letter Dated: 10/21/2015. Reason: Personal. Effective: 10/21/2015.

2. New Appointments – Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments – Regular and Extra Duty:

a. CATA

- 1) Costello, Allison, Special Education Core Teacher for the Coatesville Area Senior High School. Posted: 9/8/2015. Salary: \$43,133 (Prorated). Temporary Professional Contract. Degree: BS – Elementary Education/Special Education, East Stroudsburg University. Certification: Elementary Education K-6, Special Education N-12. Years of Exp: 0. Effective: 11/2/2015. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Whiteman, Aracelis, 2 – 4 Hour Cafeteria/Playground for the Rainbow Elementary School. Salary: \$9.50/hr. Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.

c. FEDERATION

- 1) Fanning, April, 3 Hour Food Service General Utility Worker for the South Brandywine Middle School. Posted: 7/9/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90-day probation period). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.
- 2) Fussenegger, Kelley, 3.75 Hour Food Service General Utility Worker for the Coatesville Area School Senior High School. Posted: 9/16/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90-day probation period). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.
- 3) Vasko, Kristen, 3 Hour Food Service General Utility Worker for the Rainbow Elementary School. Posted: 7/6/2015. Salary: \$14.46/hr. (\$14.66/hr. after 90-day probation period). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.
- 4) Walker, LaMont, 5.5 Hour Lead Food Service Worker for the 9/10 Center of Coatesville Area High School. Posted: 7/6/2015. Salary: 15.30/hr. (\$15.50/hr. after 90-day probation). Effective: 10/26/2015. SP4: Approved. Pending 168 Forms.

d. EXTRA DUTY

- 1) Title I After-School Tutors at the following buildings (Calm, Friendship, Rainbow, Reeceville and Scott) for the Coatesville Area School District. Salary: \$33/hr. as per the CATA contract:

| | |
|----------------------|--------------------|
| John Barnes | Melissa Murphy |
| Pamela Bisazza | Pam Muthersbaugh |
| Barbara Black | Hagar Nero |
| Lynne Buckley | Kristen Pleasanton |
| Jay Dainty | Donna Puma |
| Rebecca Daugherty | Gwen Quinn |
| Stefanie Dougherty | Lisa Ramirez |
| Kathy Elicker | Brian Riker |
| Jacqueline Fulmer | Hillory Rusnak |
| Lorie Glackman | Pamela Stewart |
| Margaret Gunlefinger | Terry Teel |
| Steve Jamison | Kate Thompson |
| Bobbie Jean Kelly | Lindsey Todd |
| Denise Mathisen | Pamela Washington |
| Patricia Miller | Sharon Yoder |

3. **Change in Status**

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. CATSS

- 1) Gilbert, Christine, move from 2 Hour Cafeteria/Playground Aide for the Friendship Elementary School to 2.5 Hour Cafeteria/Playground Aide for the Friendship Elementary School. Effective: 10/14/2015.